

# **GENERAL HEALTH AND SAFETY PROVISIONS**

**PURPOSE:** To ensure that all employees are aware of their accident prevention responsibilities.

**DEFINITIONS:** None

**Applicable to:** All Employees

**REGULATIONS:**

- 1. First line supervision i.e.; Supervisor or superintendent has the responsibility to ensure the safety of all employees on the job site.**

**This responsibility includes:**

- a) Instructing each employee in the avoidance and recognition of hazardous conditions and unsafe acts.**
- b) Ensure that only those employees considered qualified either by training, education or experience are permitted to operate equipment and machinery.**
- c) Ensuring that any employee who may be required to handle flammable, corrosives, gases or other materials or chemicals that may be considered hazardous are properly informed and trained in accordance with the hazard communication program.**
- d) Advising all employees that they are not permitted to enter into an area that may contain a hazardous or oxygen deficient atmosphere without approval or supervision.**
- e) Provide and ensure the usage of personal protective equipment when necessary, to include:**

**Hard hats whenever they are working in an area where there is an overhead hazard either from bumping or having materials fall from above.**

**Safety glasses or goggles when working with chemicals or cutting materials that may create dust, flying particles or other materials that may create a potential eye injury hazard.**



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**e) Cont'd**

**Gloves when materials being handled create a hazard to the employees through skin contact such as chemicals, adhesives etc.**

- f) Monitor housekeeping daily to ensure that flammable and combustible materials are kept to a minimum and stored properly. Do not allow trash or other unnecessary materials to accumulate on the site.**
- g) Keep all aisle-ways and stairs clear and immediately available for emergency access.**
- h) Maintain adequate fire protection on site and ensure that all fire protection equipment is checked monthly to ensure that it is properly charged and in good working order.**
- i) Maintain adequate medically approved first-aid supplies and emergency telephone numbers on site at all times.**
- j) Weekly, hold a “tool Box” meeting with all employees to discuss any safety issues and the safety requirements of the week’s work.**

