

**GRUNLOH CONSTRUCTION, INC.**  
**GENERAL STATEMENT OF POLICY**

**It is our policy to provide a safe and healthful place of employment for ALL EMPLOYEES.**

**It is therefore the purpose of this stated policy to:**

- 1. Comply with appropriate federal, state and local regulations.**
- 2. Apply common sense and safe practices to all jobs.**
- 3. Exercise good judgment in the application of this policy.**
- 4. Protect the public from any potential hazards, which may result from our operations.**

**To further these goals the following assignments of responsibility are made:**

**MANAGEMENT**

- 1. Establish rules and programs designed to promote the safety and health for all employees.**
- 2. Provide all supervisors with copies of appropriate guidelines and regulations.**
- 3. Make training available as necessary for employees to be aware of the potential hazards associated with their work.**
- 4. Provide personal protective equipment for employees when necessary.**
- 5. Advise each employee of his or her responsibility and accountability to maintain a safe and healthful workplace.**
- 6. Investigate all accidents and complete a written report of the findings.**
- 7. Use discipline as necessary to ensure compliance with this policy.**
- 8. Ensure that all subcontractors and material suppliers comply with all safety and health guidelines.**
- 9. Encourage all prime contractors to work safely.**
- 10. Appoint a company employee with as a competent person with enforcement authority over safety matters.**
- 11. Conduct regular safety inspections of the company's job sites, maintain records, and monitor the program for effectiveness.**

## **PROJECT SUPERINTENDENT COOPERATING WITH ON-SITE SAFETY PERSONNEL**

- 1. Plan production to ensure that will be completed in compliance with established safety regulations.**
- 2. Be responsible for on-the-job safety and health and secure the correction of safety deficiencies.**
- 3. Ensure that safety materials and protective devices are available and used and that all equipment is in safe working condition.**
- 4. Instruct foremen in safety requirements.**
- 5. Review accidents; supervise correction of unsafe practices, and complete accident reports.**
- 6. Conduct job site safety meetings and provide employees with proper instruction on safety requirements.**
- 7. Require conformance to safety standards from subcontractors.**
- 8. Notify company office of safety violations.**
- 9. Provide for the protection of the public from company operations.**
- 10. Ensure safe work habits by others on the site, including owner and architect/engineer representatives, the general public, visitors and the employees of other contractors.**

## **JOB FOREMEN**

- 1. Manage the day-to-day safety programs at the work level.**
- 2. Be aware of all safety requirements and safe working practices.**
- 3. Plan all work activities to comply with safe working practices.**
- 4. Instruct new employees and existing employees performing new tasks on safe working practices and the potential hazards associated with their work.**
- 5. Install and maintain devices to protect the public from potential hazards.**
- 6. Ensure that protective equipment is available and used.**
- 7. Ensure that work is performed in a safe manner and no unsafe conditions or equipment are present.**
- 8. Correct any potential hazards, including unsafe acts and conditions.**
- 9. Secure prompt medical attention for any injured employees.**
- 10. Report all injuries and safety violations.**

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## **WORKERS**

- 1. Work in such a manner as to ensure your own safety as well as that of co-workers, visitors etc.**
- 2. Request help when unsure about how to perform any task safely.**
- 3. Correct unsafe acts or conditions within the scope of the immediate work.**
- 4. Report any uncorrected unsafe acts or conditions to the appropriate supervisor.**
- 5. Report for work in good mental and physical condition to safely carry out assigned duties.**
- 6. Avail yourself of company and industry sponsored safety programs.**
- 7. Use and maintain all safety devices provided.**
- 8. Maintain and properly use all tools under your control.**
- 9. Follow all safety rules.**
- 10. Provide fellow employees help with safety requirements.**

## **ALL PERSONNEL**

- 1. Strive to make safety and health a top priority in all operations.**
- 2. Maintain mental and physical health conducive to working safely.**
- 3. Keep all work areas clean and free of debris.**
- 4. Assess result of your actions on the entire workplace. Work must not be performed in ways that could cause hazards for other workers.**
- 5. Do not remove or alter safety precaution signs without approval of the site superintendent. If signs are removed or altered they must be restored prior to leaving the site.**
- 6. Comply with the safety rules and regulations of the construction site.**
- 7. Do not deviate from full compliance with federal, state and local regulations.**

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## **SUBCONTRACTORS AND SUPPLIERS**

- 1. Comply with the safety and health guidelines of the contractors on site.**
- 2. Notify all other contractors when their activities could affect the health or safety of other company employees.**
- 3. Coordinate your site visit with the site supervision before entering the job site.**
- 4. Inform controlling contractor of all recordable illness/injuries to your workers.**
- 5. Report to controlling contractor any unsafe conditions.**

## **ARCHITECTS, ENGINEERS, OWNERS AND VISITORS SHALL BE REQUESTED TO:**

- 1. Comply with all safety and health guidelines.**
- 2. Discuss the purpose of your visit with the site superintendent before entering the construction site.**
- 3. Ensure that all appropriate personal protective equipment is used while on the site. Personal protective equipment may be provided such as hard hats, eye protection etc.**